

# Agenda

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## City Executive Board

Date: **Wednesday 19 November 2014**

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Time: **5.00 pm**

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Place: **St Aldate's Room, Town Hall**

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For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# City Executive Board

## Membership

<b>Chair</b>	Councillor Bob Price	Corporate Strategy, Economic Development and Planning
	Councillor Ed Turner	Finance, Asset Management and Public Health
	Councillor Dee Sinclair	Crime and Community Response
	Councillor Christine Simm	Culture and Communities
	Councillor Susan Brown	Customer Services and Social Inclusion
	Councillor Pat Kennedy	Educational Attainment and Youth Ambition
	Councillor Mark Lygo	Sports, Events and Parks
	Councillor Mike Rowley	Leisure Contract and Community Partnership Grants
	Councillor Scott Seamons	Housing and Estate Regeneration
	Councillor John Tanner	Cleaner, Greener Oxford, Climate Change and Transport

The quorum for this meeting is 3, substitutes are not allowed.

### **HOW TO OBTAIN A COPY OF THE AGENDA**

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# AGENDA

## PART ONE PUBLIC BUSINESS

### Pages

#### 1 APOLOGIES FOR ABSENCE

#### 2 DECLARATIONS OF INTEREST

#### 3 PUBLIC QUESTIONS

When the chair agrees, the public can ask questions about any item for decision at the meeting for up to 15 minutes. Questions must have been given to the Head of Law and Governance by 9.30am one clear working day before the meeting (email [executiveboard@oxford.gov.uk](mailto:executiveboard@oxford.gov.uk) or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

#### 4 SCRUTINY COMMITTEE REPORTS

The following scrutiny committee reports will be submitted separately:

Westgate Community Infrastructure Levy  
Statement of Community Involvement 2014 Review

#### 5 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA

When the chair agrees, Councillors can address the Board about any item for decision at the meeting for up to 3 minutes. Addresses must have been given to the Head of Law and Governance by 9.30am, one clear working day before the meeting (email [executiveboard@oxford.gov.uk](mailto:executiveboard@oxford.gov.uk) or telephone the person named as staff contact). The Board Member who has political responsibility for the item for decision may respond or the Board will have regard to the points raised in reaching its decision.

#### 6 WESTGATE COMMUNITY INFRASTRUCTURE LEVY

1 - 10

**Lead Member:** Councillor Price, Executive Board Member for Corporate Strategy, Economic Development and Planning

The Head of City Development has submitted a report which considers a proposed financial contribution to the Westgate Alliance towards the public realm works associated with the Westgate development.

**Officer Recommendations:** That the City Executive Board:

1. Recommend to Council to apply Community Infrastructure Levy receipts to the value of £1,134,000 in two phases of £567,000 each (50% in Q1 2016/17 and 50% in Q1 2017/18) in order to fund public realm works that fall outside the site covered by the planning application for the Westgate redevelopment scheme .

2. Delegate to the Executive Director of Regeneration and Housing responsibility to complete an appropriate legal agreement in conjunction with the Council's Monitoring Officer and Section 151 Officer.

## **7 STATEMENT OF COMMUNITY INVOLVEMENT 2014 REVIEW**

11 - 100

**Lead Member:** Councillor Price, Executive Board Member for Corporate Strategy, Economic Development and Planning

The Head of City Development has submitted a report which details the draft updated Statement of Community Involvement to publish for public consultation.

**Officer Recommendations:** That the City Executive Board:

1. Agree to publish the draft Statement of Community Involvement for public consultation.

2. Authorise the Head of City Development, in consultation with the Executive Board Member, to make any necessary editorial corrections to the document and to agree the designed version before publication for consultation.

## **8 TREASURY MANAGEMENT FIRST HALF YEAR REPORT 2014/15**

101 - 108

**Lead Member:** Councillor Turner, Executive Board Member for Finance, Asset Management and Public Health

The Head of Finance has submitted a report which details the performance of the treasury management function for the six months to 30th September 2014.

**Officer Recommendation:** That the City Executive Board note the performance of the treasury management function for 2014/15 to date.

## **9 MINUTES**

109 - 118

Minutes of the meeting held on 15 October 2014

**Recommendation:** The City Executive Board NOTES the minutes of the meeting held on 15 October 2014 as a true and accurate record.

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.